



United States
Department of
Agriculture

Farmers
Home
Administration

FmHA AN No. 1249 (1962)
Washington
D.C.
20250

August 26, 1985

SUBJECT: Investigations To Obtain Information For
Civil And Criminal Cases

TO: All State Directors, Farmer Program Chiefs,
District Directors, and County Supervisors, FmHA

PURPOSE/INTENDED OUTCOME

This Administrative Notice (AN) is being issued to clarify the responsibilities of FmHA employees, reemployed annuitants, and contractors when obtaining and preparing information for referral to Office of Investigation (OI) or Office of General Counsel (OGC) in accordance with FmHA Instruction 1962-A, Section 1962.49.

COMPARISON WITH PREVIOUS AN

No previous AN has been issued on this subject.

IMPLEMENTATION RESPONSIBILITIES

FmHA employees, reemployed annuitants, and contractors investigating unauthorized disposition of chattel security are responsible for obtaining the information required by FmHA Instruction 1962-A, Section 1962.49(c), prior to referring the case to OI or OGC.

The scope of any investigation made under FmHA Instruction 1962-A should be directed to obtaining and preparing the information required by Forms FmHA 455-1, "Request for Legal Action;" FmHA 455-2, "Evidence of Conversion;" and FmHA 455-22, "Information for Litigation." Diligent efforts should be made to obtain this information. When civil action is contemplated, to determine whether further investigation is necessary or whether the information gathered is adequate for referral to the United States Attorney, you should discuss each case with OGC.

If criminal activity is suspected or if there are any cases that require investigation or action beyond that provided for in FmHA Instructions, referral to OIG for investigation should be made.

Harris Blake
VANCE L. CLARK
Administrator

EXPIRATION DATE: June 30, 1986

FILING INSTRUCTIONS: Preceding
FmHA Instruction 1962-A



Farmers Home Administration is an Equal Opportunity Lender.
Complaints of discrimination should be sent to: